



Group Registration Guidelines

Ascend Summer Camp is hosted by Mission Road Bible Church. We are committed to providing the highest quality summer camp at the lowest possible price so that more students and staff can experience a week of life-transforming preaching, music and exciting activities. Our goal is not to merely to entertain students but show them the greatness of a life lived for Jesus Christ!

Cost and Requirements:

- The cost is \$325 per student and \$325 per staff/counselor. This includes room and board along with other camp activities.
- Lake Williamson Conference Center has optional activities and concessions at an additional cost.
- All students must fall between the following: finished the 6th grade – 2019 high school graduate.
- Due to limited space at the camp facility we are unable to accommodate children of staff/counselors.

Securing space for your group:

- Securing reservations for your group is as simple as filling out and sending in your Group Registration Contract (found at the end of this document) and your group deposit. Upon receipt, we will send you an email confirming your group's registration.
- The Group Contract and deposit are required to secure space for your group by Friday, April 12, 2019.

Registration:

- Group deposits of \$75 per person (students & staff) are due by Friday, April 12, 2019.
- Additional reservations will be taken as space permits after April 12, 2019 and will be considered a late registration. Late registrations will confirm at an additional \$50 per person. Priority will be given to groups with deposits made by the deadline.
- Space is limited and registration is determined by the date your registration form and group deposit are received.

Cancellations:

- Mission Road Bible Church makes commitments to locations and vendors based on your committed number. Please notify us of any changes to your group's registration as soon as possible.
- Groups who cancel on or before April 12, 2019 will receive a full refund of their group deposit.
- Groups who cancel after April 12, 2019, will not be refunded their group deposit.

Final Payment:

- Final payments will be calculated by the number of students and staff registered as of May 10, 2019 minus the deposits received.
- Your final balance, rooming list, participant information form, and release of liability form are due no later than **May 24, 2019**.
- Groups who have not submitted their final payment to our office by the end of the day on **May 24, 2019 will be charged a \$250 late fee.**
- All FINAL PAYMENTS are **non-refundable** and **non-transferable** after May 24, 2019.

Payment Details:

- We cannot take credit card payments. One check should be written from your church; do not mail individual checks from students. Mail all payments by check to:
Mission Road Bible Church
Ascend Summer Camp
PO Box 8268
Prairie Village KS 66208
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Please note the following important Information:

April 12, 2019 – Registration and Deposit Deadline

- Deadline for \$75 per person deposit is required to secure your space at camp.
- Registrations made after this date may be reserved at an additional \$50 per person. (Late group registration rate is \$375: \$325 + \$50.)
- Groups canceling after this date will NOT be refunded their camp deposit.

May 24, 2019 – Final Payment Deadline

- Final payment, rooming list, participant information form, and release of liability form are due by 5:00 pm Central Standard Time.
- Rooming assignments are determined by receipt date of full payment.
- Groups who have not submitted their final payment and rooming list to our office by this date will be charged a **\$250 late fee**.
- All final payments are **non-refundable** and **non-transferable** after this date.

Dismissal for Incident:

- All participants are required to follow the conduct guidelines of Mission Road Bible Church and Lake Williamson Conference Center. All financial burdens of a participant dismissed from camp rest solely upon his/her church. No refunds will be given in such circumstances.

Liability Insurance:

- Every church is required to provide proof of liability insurance sufficient to cover any injuries incurred by its participants. Mission Road Bible Church is not financially responsible for any physical injuries received while at Ascend Summer Camp.



Group Registration Contract

Ascend Summer Camp 2019

June 26 – June 30

Lake Williamson Conference Center | Carlinville, Illinois

CHURCH CONTACT INFORMATION

Name: _____

Title: _____

Email: _____

Phone: _____

CHURCH INFORMATION

Church Name: _____

Church Address: _____

Phone: _____ Fax: _____

Website: _____

How many students are you registering? _____

How many staff are you registering? _____

Total registrations: _____ x \$75 = Total deposit enclosed: _____

Please make sure that you have thoroughly read and agree to all of the terms of the **Group Registration Guidelines**. By signing this contract you are agreeing to abide by all of the payments, dates and late fee guidelines. After signing please send this document along with your group deposit (one check written from your church) to our office.

Pastor/Leader Signature

Date

Submit Registration & Payment to:

Mission Road Bible Church
Ascend Summer Camp
PO Box 8268
Prairie Village KS 66208

Contact us:

Tel: 913.648.2233
ascendcamp@mrbckc.org
www.ascendcamp.com